

THOSE IN ATTENDANCE: Debra Stafsholt, Chair; Greg Hembrock, Vice-Chair; Marissa Day; Janet Smith; Patricia Stokes; Ann Sowder; Jo-Anne Ting; Ann Whitworth, Andrea Zavala; Friends of the Library Liaison; Ed Parigian, Park City Council Liaison

ABSENT: Sharon Hansen

STAFF IN ATTENDANCE: Adriane Herrick Juarez, Executive Director; Angela Dohanos, Assistant Director & Head of Cataloging & Collections; Becca Lael, Head of Events and Publicity; Christine Roh, Head of Information, Technology, & Circulation; Kate Black, Library Board Secretary

I. ROLL CALL

Mr. Hembrock called the meeting to order at 11:59AM.

II. APPROVAL OF MINUTES

Ms. Sowder motioned to approve the minutes from the Library Board Meeting on March 18th. Ms. Day seconded the motion, which passed unanimously.

III. COMMUNICATIONS AND DISCLOSURES FROM BOARD, LIAISONS, AND STAFF

Mr. Parigian said he is still advocating for 60 parking spots for the Library with the new Senior Center plans; so far they have secured 52.

Ms. Herrick Juarez thanked all who came to City Council to present the library's annual report.

Ms. Herrick Juarez said the process for Library Board recruitment is underway with 1 seat renewal and 8 new applications. Interviews are being scheduled now with Mr. Parigian, Ms. Herrick Juarez, and Ms. Stafsholt, who sit on the interview committee. The interview committee will make recommendations to City Council before July.

Ms. Herrick Juarez noted this week is National Library Week, including National Library Workers' Day on April 21.

Ms. Herrick Juarez spoke with Frank Bell, Park City's chief planner for the 2002 Winter Olympics, to get more details about how the library was used during the 2002 games. At that time, Park City Municipal Corporation negotiated the use of Park City Library as a "country house" for Norway. During the games, the library was open to the public for limited hours. There will be more conversation around this topic as information becomes available.

IV. DIRECTOR'S REPORT AND STATISTICS

Ms. Herrick Juarez gave highlights from the April 2026 Director's Report, available at <https://parkcitylibrary.org/board/>.

V. FRIENDS OF THE LIBRARY REPORT

Ms. Whitworth gave an update from the Friends of the Library (FOL), which included an approval of \$2,200 for a patron preservation resource that can enhance photos and scan 2D and 3D models, among other functions. Broadly, it can be used to make a family history packet.

VI. OLD BUSINESS

Subcommittee updates:

Ms. Roh gave an update on the library app subcommittee: we completed production needs for the company and will get a test app soon, with the official launch after that.

Ms. Dohanos gave an update on the Spanish services subcommittee: a community survey went out in March, the results of which will be reviewed by the subcommittee soon. The Health and Safety Fair is on May 2nd. The Latino Arts Fest will be in June at Canyons Village. Maker Thursdays is a program that will be kicking off soon based on feedback.

Ms. Dohanos gave an update on the Building subcommittee: the subcommittee has applied for a RAP tax grant and is working with the Planning department to see what kind of shade structure can be approved for the patio. The subcommittee is also working with a project manager on ADA stage access (which they are hoping to complete by July) and working on the reutilization of space inside the library.

Ms. Lael gave an update on the K-8 subcommittee: the subcommittee opened a community survey and has had lots of responses, which will be reviewed soon.

VII. NEW BUSINESS

New subcommittees were assigned for FY2027 Strategic Plan goals:

-Finalize Library Expansion Plan subcommittee: Ms. Dohanos (staff lead), Ms. Herrick Juarez, Mr. Hembrock, Ms. Sowder

-Explore Homebound Delivery Service subcommittee: Ms. Roh (staff lead), Ms. Dohanos, Ms. Zavala, Ms. Day, Ms. Hansen

-Prep for 100 Year Celebration of Library Building subcommittee: Ms. Lael (staff lead), Ms. Roh, Ms. Stafsholt, Ms. Ting

-Expand Services for Senior Citizens subcommittee: Ms. Herrick Juarez (staff lead), Ms. Lael, Ms. Stokes, Ms. Smith

-Strategic Planning for FY28-30 subcommittee: Ms. Herrick Juarez (staff lead), Ms. Dohanos, Mr. Hembrock, Ms. Smith, Ms. Ting

VIII. EDUCATION ITEM

Ms. Lael presented an Education Item on library events planned for America's 250 celebration.

X. OTHER/SUMMARY

Mr. Hembrock detailed plans for the library staff and Board members to march in the July 4th Miner's Day Parade.

XI. ADJOURN

Ms. Stokes moved to adjourn the meeting, which Ms. Sowder seconded. The meeting was adjourned at 1:20 pm.

UPCOMING SCHEDULE

The Park City Library Monthly Board of Directors Meeting will be held on Wednesday, May 20, 2026, from 12:00 PM until 1:30 PM in the Park City Library, 1255 Park Avenue, Park City, Utah 84060. This meeting will be open to the public both in-person and electronically. If you wish to attend this meeting electronically, please contact the Library Board Secretary, Kate Black, at kate.black@parkcity.org, prior to this meeting time to receive login information.